HOW TO:
CREATE A GMAIL ACCOUNT

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North Shore
Women's Centre

Step 1:

Go to www.gmail.com

Step 2:

Click **Create account**, then select **For myself**

Google

Sign in

Continue to Gmail

Email or phone

Forgot email?

Not your computer? Use Private Browsing windows to sign in. Learn more

Create account

For myself

For my child

To manage my business

Next

nglis   Help   Privacy   Terms
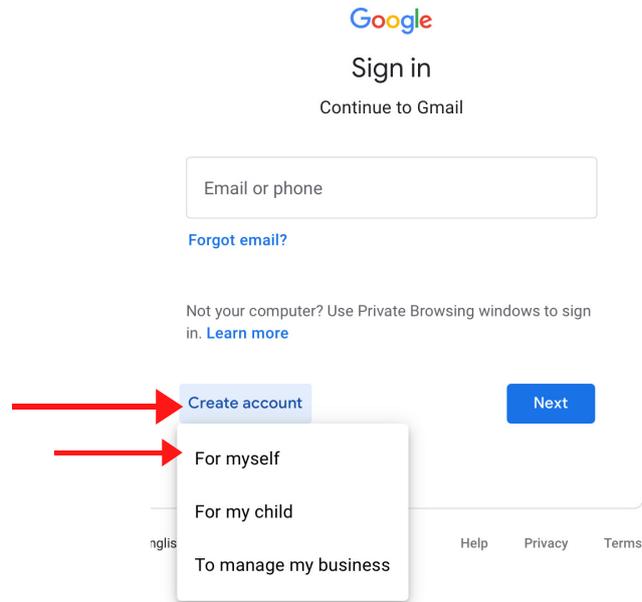
Step 3:

Follow the directions by entering the required information (first name, last name, username, password/confirm password), then click **Next**

Google

Create your Google Account

Continue to Gmail

First name

Last name

Username   @gmail.com

You can use letters, numbers & periods

Password

Confirm

Use 8 or more characters with a mix of letters, numbers & symbols

Show password

Sign in instead   Next
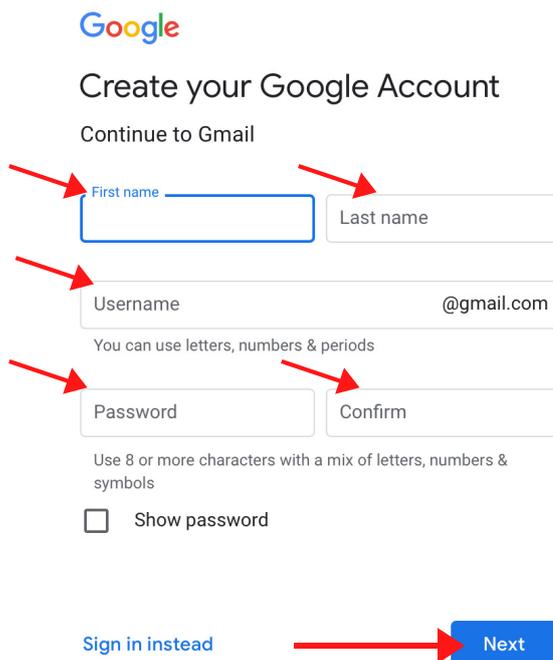
One account. All of Google working for you.

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Step 4:

Enter your birthday and select your gender

Optional: you may choose to enter your phone number and/or an email address that will be used for security purposes

Click **Next**

Google

Welcome to Google

exampleemail035@gmail.com

Phone number (optional)

Google will use this number only for account security. Your number won't be visible to others. You can choose later whether to use it for other purposes.

Recovery email address (optional)

We'll use it to keep your account secure

Day   Month   Year

Your date of birth

Gender

Why we ask for this information

Back   Next

Your personal info is private and safe

Step 5:

If you choose to enter your phone number for verification purposes, click **Send**. If not, please skip to Step 8 on this guide.

Google

Verifying your phone number

To make sure that this number is yours, Google will send you a text message with a six-digit verification code. *Standard rates apply*

(604)

Back

Not now   Send

Your personal info is private and safe

Step 6:

Once you have received a text message from Google, enter the verification code and click **Verify**

Google

Verifying your phone number

To make sure that this number is yours, Google will send you a text message with a six-digit verification code. *Standard rates apply*

🇨🇦 (604)

Enter verification code
G- 928409

Back

Call instead   Verify

Your personal info is private and safe

Step 7:

You may click **Yes I'm in** if you would like to add your phone number to your accounts for use across Google Services, or you may click **Skip** to go to the next step
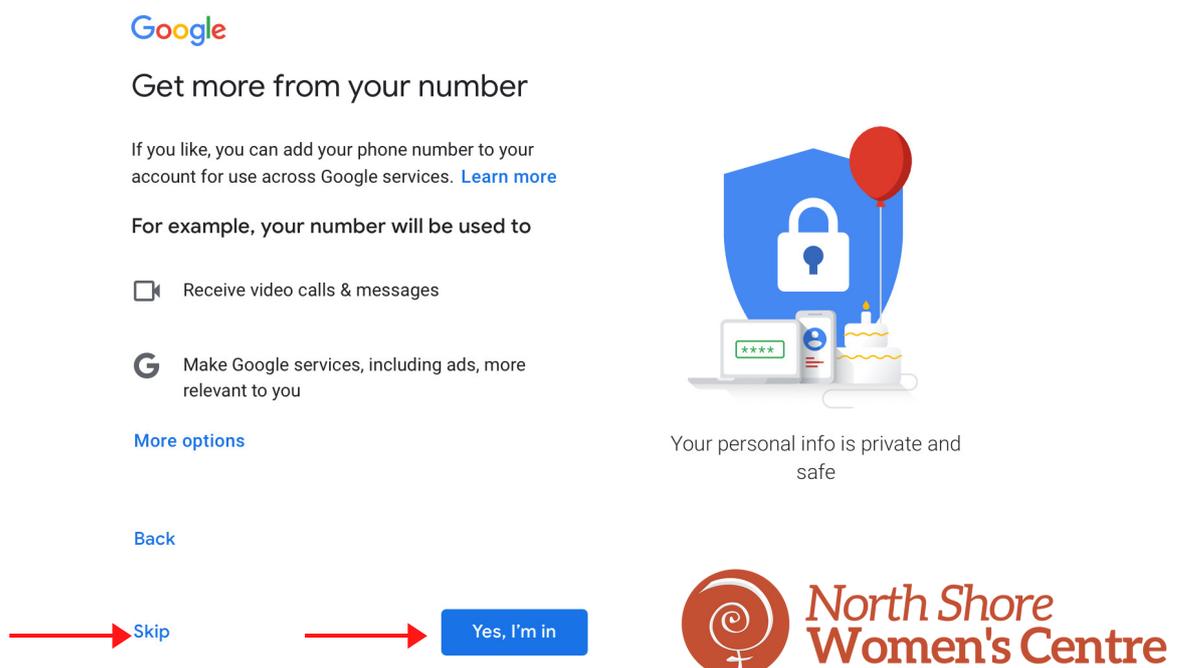
Google

Get more from your number

If you like, you can add your phone number to your account for use across Google services. Learn more

For example, your number will be used to

▢◣ Receive video calls & messages

G Make Google services, including ads, more relevant to you

More options

Back

Skip   Yes, I'm in

Your personal info is private and safe

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Step 8:

Review Google's Terms of Service and Privacy Policy, then click **I agree**.

treat this data as personal information. You can control how we collect and use this data now by clicking 'More Options' below. You can always adjust your controls later or withdraw your consent for the future by visiting My Account (myaccount.google.com).

More options ∨

Cancel   I agree

All done!
You will now be able to use your new gmail account.
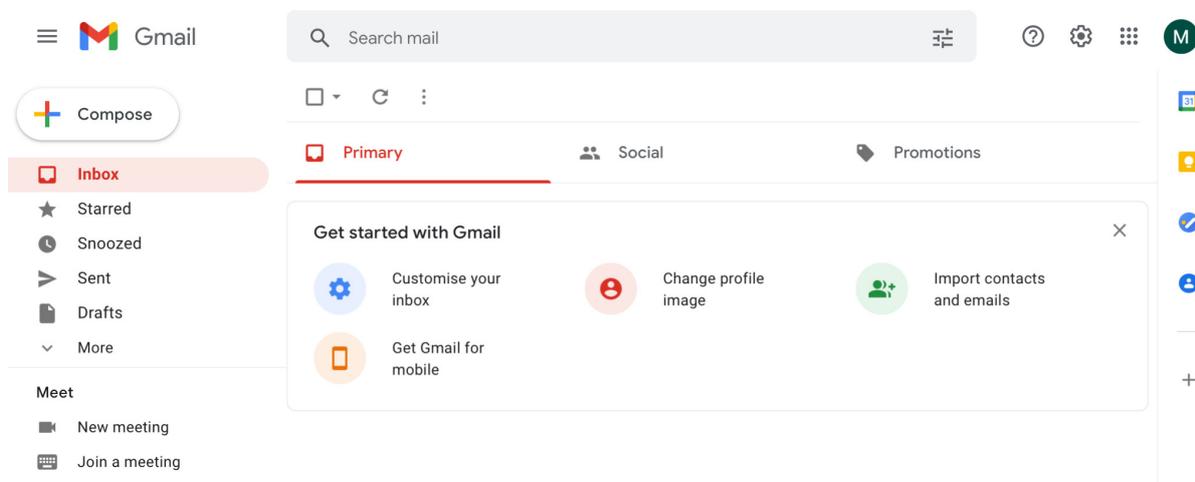
To sign in from now on, visit:

www.gmail.com

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